

## Getting Started with OnePlaceMail Express Edition

### OnePlaceMail installation

1. Close Microsoft Outlook
2. Run the *setup.exe* file (for the appropriate [Microsoft Outlook/Office version installed](#))
3. Restart Microsoft Outlook

### Get started with OnePlaceMail

The following Quick Start Guide will get you up and running with OnePlaceMail:

<http://www.scinaptic.com/support/quickstart/index.html>

#### Optional Sandbox Solution

If you would like to capture email attributes as SharePoint columns, the columns must be created in SharePoint. For your convenience we have provided an optional SharePoint Sandbox Solution to save you the time creating columns manually.

Please refer to this KB article: <http://www.scinaptic.com/support/0052.html>

### Support

Visit the OnePlaceMail Support site <http://www.scinaptic.com/support/index.html>

Join the OnePlaceMail Community <http://community.scinaptic.com/oneplacemail>

### Upgrade from a previous release

The latest release of OnePlaceMail can be installed over the top of an existing OnePlaceMail release by simply running the *setup.exe*.